

THE UNITED REPUBLIC OF TANZANIA



MINISTRY OF WATER

TERMS OF REFERENCE

For

Final Evaluation of the Water Sector Development Programme Phase Three

Ministry of Water

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1. INTRODUCTION AND BACKGROUND

The Government of Tanzania (GoT), through the Ministry of Water (MoW), has is implementing the Water Sector Development Programme (WSDP) since 2006 to achieve universal access to water and sanitation services, improve water resource management and development, and enhance institutional capacities at all levels. The WSDP is a long-term sector-wide approach (SWAp) funded by the Government, Development Partners (DPs), Civil Society Organizations, and other Stakeholders.

Consistent with the Tanzania Development Vision (TDV) 2025, Five Year Development Plan Phase Three (FYDP III) 2021/22 – 2025/26, Africa Agenda 2063 and Sustainable Development Goals (SDGs) 2030; all interventions in the Water Sector are implemented within the Water Sector Development Programme (WSDP). The programme spans for the period of 2006 – 2025 and trails on a Sector Wide Approach to Planning (SWAp) implemented in phases. The Programme Development Objective (PDO) is Strengthening Sector Institutions for Integrated Water Resources Management and Improved Access to Water Supply and Sanitation Services.

The first phase of the programme (WSDP I) started in July 2009 and ended in June 2016 while the second phase of the programme (WSDP II) started in July 2016 and ended in June 2022. The Evaluations of WSDP I and WSDP II were conducted in 2013 and 2021 respectively.

The Water Sector Development Programme Phase Three (WSDP III) is the last phase of the programme from July 2022 to June 2026. The WSDP III is designed to address challenges of WSDP II and to achieve the programme development objective through interventions to be implemented in five components namely; Water Resources Management and Development; Water Quality Management; Water Supply; Sanitation and Hygiene; and Programme Coordination and Delivery Support.

WSDP III Programme Components:

Component 1: Water Resources Management and Development

Component 2: Water Quality Management

Component 3: Water Supply (Rural and Urban)

Component 4: Sanitation and Hygiene

Component 5: Programme Coordination and Delivery Support

As per government and Development Partners (DPs) agreements, a Final WSDP Evaluation is required to assess the performance, results, challenges, sustainability of the programme and lessons learnt.

2. PURPOSE AND OBJECTIVES OF THE EVALUATION

The final evaluation serves both accountability and learning purposes. It will:

- Assess overall performance in achieving Programme Development Objectives and sector targets aligned with Vision 2025, FYDP III, NAWAPO 2002, and SDGs;
- Assess performance against PDOs, targets and key performance indicators (KPIs);
- Evaluate programme relevance, effectiveness, efficiency, sustainability, and impact;
- Evaluate institutional reforms, decentralization efforts, and sector financing;
- Provide lessons learned and recommendations to inform the design of future WSDP phases or standalone sector programmes.
- Examine integration of cross-cutting issues: gender, climate change, social safeguards, social inclusion, and community engagement; including developing measurable evaluation criteria.
- Review the institutional, legal, and regulatory framework.

The overall objective of the assignment is to conduct a final end evaluation of WSDP III. The end evaluation is expected to provide assessment of achievements of programme objectives, specific KPIs, targets, and outcomes as specified in the WSDP III Programme Document. It will recommend the design

of WSDP IV basing on findings, challenges, experiences and lessons learnt from the implementation of WSDP Phase III.

3. SCOPE OF THE EVALUATION

The evaluation will focus on the implementation period of WSDP III (2022–2026) and cover all major components. Also, the evaluation will assess the overall relevancy of whole WSDP programme (2006-2026).

The following are the key tasks of the evaluation:

1. Evaluate adequacy of the overall programme design and implementation of programme components and targets;
2. Evaluate effectiveness of the sector monitoring and evaluation framework applied during implementation of WSDP III;
3. Evaluate relevance of the programme strategy and assess whether it provided the most effective route towards expected/intended results;
4. Evaluate programme management, coordination and support provided as outlined in the Programme Document;
5. Examine the financial mobilization, management and reporting of the programme, with specific to cost-effectiveness of interventions and the shift from basket to earmarked funding;
6. Assess performance and sustainability of the programme in relation to policy, legal and institutional framework;
7. Prepare end evaluation report and outline recommendations to be considered in the design of successor programme to the WSDP phase III and overall WSDP programme.

4. METHODOLOGY

The evaluation is expected to apply both qualitative and quantitative analysis methods to provide answers for the core evaluation questions. The mixed method approach entails:

- Desk Review of programme documents (Evaluation Reports, Midterm Reviews, Water Sector Status Reports, TWGs Reports, Aide Memoires, Mission Reports, PADs, M&E reports, Budget Reports, Annual Reviews, Audit Reports, etc.);
- Field visits and site assessments;

- Qualitative Methods: Key Informant Interviews (KIIs), Focus Group Discussions (FGDs), and Stakeholder Workshops;
- Triangulation of data to ensure robustness and objectivity;
- Stakeholder Engagement (MoW, Line Ministries (PO-RALG, Health, Education, Finance), RUWASA, LGAs, WI, Basins, DPs, Water Utilities, Beneficiaries and Vulnerable Groups);
- Quantitative analysis of water resources management and development, water supply, water quality, sanitation and hygiene among others using WASH data from MoW, NBS, RUWASA, EWURA, Basins, Utilities, Ministries of Education, Health and PO-RALG and other water sector related institutions.

Geographic Coverage:

The evaluation should have a statistically representative sample from Regions and Water Basins of Mainland Tanzania as below:

- Zone 1: Dar es Salaam, Pwani, Lindi, Mtwara, Morogoro and Dodoma (including Wami/Ruvu BWO and Ruvuma BWO);
- Zone 2: Arusha, Kilimanjaro, Tanga, Manyara, Mara, Geita and Mwanza (including Pangani BWO and Lake Victoria BWO),
- Zone 3: Singida, Tabora, Shinyanga, Simiyu, Kagera and Kigoma (Including Central Basin BWO and Lake Tanganyika BWO);
- Zone 4: Iringa, Njombe, Mbeya, Songwe, Rukwa, Katavi and Ruvuma (including Rufiji BWO, Lake Nyasa BWO and Lake Rukwa BWO);

Stakeholders Consultations:

Key water sector stakeholders are to be targeted for consultations during the evaluation including but not limited to;

- MoW, (Line Ministries of PO-RALG, Health, Education, Finance), MoF, Planning Commission, RUWASA, EWURA, Water Utilities, LGAs, Basin Water Boards, VPO, Development Partners, NGOs/CSOs, and Local Communities etc.

Key Evaluation Questions

The evaluation should use the **OECD-DAC criteria** and reflect GoT priorities. Key questions include:

Relevance: The extent to which WSDP III objectives and design were consistent with the water sector challenges, concerns, priorities and the needs of targeted beneficiaries.

- Were programme objectives aligned with Tanzania’s sector policies, SDGs and community needs?
- Was the programme responsive to local gender, climate, and social dynamics?

Effectiveness: The extent which the targets, activities and outcomes under WSDP III achieved the intended objectives.

- To what extent were the PDOs and intended outcomes achieved?
- To what extent has the WSDP III achieved expected results according to its results framework and KPIs? Detailed effectiveness analysis to be done for each of the major programme components as well as the extent of integration across these components:

Component I - Water Resources Management and Development

Component II-Water Quality Management

Component III - Water Supply (Urban and Rural)

Component III – Sanitation and Hygiene

Component IV – Programme Coordination and Delivery Support

Efficiency: The extent to which the impacts and benefits arising from WSDP III activities commensurate with the level of effort and resources deployed.

- Was implementation cost-effective and timely?
- How effective and efficient was the structures for WSDP III financial management, M&E, coordination, and programme implementation at National, Regional, and local level structures? (Including all Programme Management and Delivery Support)
- How effective was the basket funding and earmarked modality in supporting programme implementation?

Sustainability: The extent to which the programme strategy/approach were the most appropriate for the long-term sustainability of WSDP III outcomes.

- Are WSDP III results likely to be sustained after programme closure?

- Have institutions (e.g. WSSAs, RUWASA, BWBs, WUAs, CBWSOs, NWF, WI) developed the capacity to operate independently?
- What measurable impacts did the WSDP III have on health, livelihoods, gender equity, and water resource sustainability?

Cross-Cutting Issues:

- How were gender, youth, disability, and social inclusion mainstreamed?
- Were environmental and social safeguards properly applied and monitored and how can the future programme use lessons learnt?

Impact and Lessons Learnt:

- What are the key lessons learnt, enabling factors and risks in sustaining WSDP III programme outputs which should inform the design of successor programme?

Whilst the focus of this evaluation is WSDP III, the same questions should be evaluated for the overall WSDP Programme (2006-2026) to ensure all relevant lessons learnt are identified, and can feed into the design of the successor programme.

5. DUTIES AND RESPONSIBILITIES OF THE MINISTRY

- i. Supervise the work of the consultant;
- ii. Provide the consultant with required documents, access and necessary information needed for the assignment;
- iii. Introduce the consultant to various institutions and other stakeholders;
- iv. Provide a team of counterpart staff;
- v. Provide needed support and timely comments on deliverables submitted by the consultant.

6. DUTIES AND RESPONSIBILITIES OF THE CONSULTANT

- i) Conduct the assignment provided by the client;
- ii) Meet all assignment requirements and engage counterpart staff;
- iii) Submit assignment deliverables within the agreed timeframe;

7. DELIVERABLES AND TIMELINE

The assignment is expected to take approximately **120 Days** from the contract signing date.

Deliverable	Description	Days After Contract Signing
Inception Report	Evaluation design, tools, sampling plan	15
Mid-Term Report	Summary of reviews, field findings and early insights	60
Full Draft Evaluation Report	Full draft report for review and comments by MoW, DPs and Stakeholders	90
Stakeholder Validation Workshop	Presentation and feedback with MoW, DPs and Stakeholders	105
Final Evaluation Report	Revised report incorporating stakeholder feedback	110
Summary Learning Brief	Final Report with short summary of recommendations and lessons	120

All deliverables must be submitted in **English** (hardcopy, word and pdf) with supporting datasets in Excel/SPSS/STATA (where applicable).

8. FIRM QUALIFICATIONS

The selected firm should have:

- Proven experience in evaluating water sector or donor-funded programmes;
- Expertise in:
 - Water supply and sanitation (rural and urban)
 - Institutional analysis and sector governance
 - Gender and inclusion
 - Water resource management, safeguards and climate resilience
- Understanding of Tanzanian policy, institutional and socio-political context;

- A multidisciplinary team including engineers, economists, social scientists, and M&E specialists;
- Fluency in English and Kiswahili is an added advantage;
- Demonstrated experience working in the Tanzanian water sector;
- Ready to work with MoW Technical Team and Reviewers Team.
- Blend local and international experts.

Indicative Personnel/Key Experts

The minimum qualifications and experience requirements for the Key Experts are as below:

Team Leader	<p>General qualifications: PhD in water resources management, water resources engineering, hydrology, or water and sanitation.</p> <p>Relevant experience: Minimum of 10 years of professional experience in water resources management and development. Good understanding of the Tanzania water and sanitation sector. Sound knowledge of Tanzanian water sector policy frameworks. Excellent written and verbal communication skills. Fluent in English. Kiswahili language an added advantage.</p>
Key Expert in Water and Sanitation	<p>General qualifications: Minimum MSc in water and sanitation, water supply engineering, sanitation engineering or related.</p> <p>Relevant experience: Minimum 5 years of professional experience in water and sanitation practice in Tanzania. Sound knowledge of Tanzanian water sector policy frameworks. Excellent written and verbal communication skills. Fluent in English. Kiswahili language an added advantage.</p>
Key Expert in Institutional Development and Governance	<p>General qualifications: Minimum MSc in water governance and management or water law.</p> <p>Relevant experience: Minimum 5 years of professional experience in integrated water resources management governance or climate adaptation. Sound knowledge of Tanzanian water sector policy frameworks. Excellent written and verbal communication skills. Fluent in English. Kiswahili language an added advantage.</p>
Key Expert in Gender and Inclusion	<p>General qualifications: Minimum MSc in gender studies, development studies, or water governance specialization in gender and inclusion.</p> <p>Relevant experience: Minimum 5 years of professional</p>

	experience in gender and inclusion at least in water sector related. Sound knowledge of Tanzanian water sector policy frameworks. Excellent written and verbal communication skills. Fluent in English. Kiswahili language an added advantage.
Key Expert Economists	<p>General qualifications: Minimum MSc in economics, environmental economics, agricultural economics, natural resources economics or related.</p> <p>Relevant experience: Minimum 5 years of professional experience in water resources economics, environmental economics or related water sector experience. International experience in project and programme management, appraisal, monitoring and reporting. Sound knowledge of Tanzanian water sector policy frameworks. Excellent written and verbal communication skills. Fluent in English. Kiswahili language an added advantage.</p>
Key Expert Monitoring, Evaluation and Learning Expert	<p>General qualifications: minimum MSc in data science, computer science, mathematics, water resources management or related</p> <p>Relevant experience: Minimum 5 years of professional experience in water sector monitoring and evaluation works. Proven experience in data collection, analysis, programming and statistical packages. International experience in M&E. Sound knowledge of Tanzanian water sector policy frameworks. Excellent written and verbal communication skills. Fluent in English. Kiswahili language an added advantage.</p>

9. PROPOSAL SUBMISSION GUIDELINES

Interested firms should submit:

Technical Proposal which includes:

- Understanding of the assignment;
- Proposed methodology and work plan;
- Team structure and qualifications; and
- Relevant experience and references.

Financial Proposal which includes:

- Detailed budget (consultant fees, travel, logistics, tax, etc.);
- Cost breakdown;
- Specification of whether:
 - A lump sum
 - Inclusive or exclusive of taxes (e.g., VAT)
 - Local currency (TZS)
- A breakdown of cost categories (personnel, travel, accommodation, per diems, logistics, overheads, etc.)

Annexes

- CVs of key team members
- Examples of water sector works (preferably in Tanzania)
- Business registration, tax and legal compliance documents.

10. PAYMENT MODALITY

The payment modality for the assignment will be as follows below:

Deliverable	Payments in % of the total amount
Inception Report	20%
Mid-Term Report	30%
Full Draft Evaluation Report	30%
Final Evaluation Report	20%

11. ETHICS, SAFEGUARDS AND COMPLIANCE

The assignment must comply with:

- Government of Tanzania procurement laws;
- Code of Conduct for Consultants;
- National Research Ethics Guidelines;
- Evaluation standards (OECD-DAC); and
- Informed consent, data confidentiality, and cultural sensitivity

All fieldwork must adhere to ethical research principles, informed consent, gender sensitivity, and protection of vulnerable populations.

12. CONTACT INFORMATION

For further information, queries or clarification please contact:

Through NeST Or Director of PMU
Ministry of Water
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13. DISCLAIMER

The Ministry of Water reserves the right to accept or reject any or all proposals without providing reasons, and is not bound to select the lowest priced bid. Only shortlisted applicants will be contacted.